

# Graduate Council Meeting Agenda

Wednesday, March 5, 2025, Noon to 1:00 PM

B12A Bertelsmeyer Hall and via Zoom

Zoom Link: <https://umsystem.zoom.us/j/92352030938?pwd=fMDhFdTHTYLLQrojRByF8tXbTjJceo.1>

Meeting ID: 923 5203 0938 Passcode: 613544

1. Roll Call
2. Approval of Minutes from February 5, 2025 Meeting
3. President's Report
  - a. Parliamentarian update
  - b. Curriculum change handling process
4. Discuss the submitted nominations/self-nominations for 2024-25 End of Year Awards Committee
  - a. Five members needed total (Four must be members of Graduate Faculty; One must be a staff member working with a graduate program/office)
  - b. Dr. Olbricht, Dr. Kueny, Tina Balch – volunteered (need 2 more faculty members)
5. Nominations needed for Graduate Faculty Officers by Friday, March 21, 2025. Email sent on February 21, 2025. Please send nominations to Jordan Hannah at [jdhg25@mst.edu](mailto:jdhg25@mst.edu) (to be elected at May 2025 meeting).
  - a. President of the Graduate Faculty
  - b. Secretary of the Graduate Faculty
6. Nominations needed for the 2024 – 25 Outstanding Contributions to Graduate Education and Graduate Staff Excellence Awards. Email sent on March 3, 2025. Please encourage faculty, staff and students to send nominations using the Forms links: <https://forms.office.com/r/VU4U3nTeHN> (Outstanding Contributions) and <https://forms.office.com/r/NOCeWsL5nT> (Graduate Staff Excellence) by Friday, March 28, 2025.
7. Nominations requested for the Faculty Standing Committee by Wednesday, April 23, 2025; email will be sent mid-March
  - a. Budgetary Affairs
    - i. One member must be elected by the Graduate Faculty at the May 2025 meeting to serve a two-year term (to replace Dr. Jorge Parcel whose term is expiring July 2025).
8. Graduate Faculty Membership Renewals
  - a. Update on application process from Graduate Education
  - b. Reminders have been sent for those expiring in 2025

9. Discussion to allow for an additional (second) semester of probation; the additional semester of probation needs to be requested by the department chair or their delegate and approved by the office of Graduate Education.
10. Revise contingency policy to remove advisor/committee member
11. Adjust requirement of when Form 1 is due (pertains to master's degree students)
12. New Business